

Condominium Association of the Valiant House, Inc. Prospective Owner Interview Checklist

Date _____ Application Fee Received (\$100/person, \$150/married couple) _____ Welcome email sent _____

Applicant(s) Name _____ Unit # _____

<input type="checkbox"/> Reviewed voting rights and procedures (owners only)	<input type="checkbox"/> Reviewed restrictions on rights for building/unit use (Balcony care & use: NO grilling, NO tile or carpet may be installed, existing tile may have to be removed)
<input type="checkbox"/> Reviewed Leasing restrictions: No leasing in first 3 years After 3 years, unit may be rented 1x/year for a minimum of 3 months No weekly or monthly rentals No Air BnB, VRBO, or other commercial reservation services allowed	<input type="checkbox"/> Reviewed monthly maintenance & reserve fees (owners only) **Due the first of the month, \$25 late fee after the 10th **Checks made to Valiant House Mail to: Condominium Association of the Valiant House P.O. box 737654 Dallas, TX 75373-7654
<input type="checkbox"/> Reviewed Parking Procedures Open spaces can be found in Neigrs → Lost and Found	<input type="checkbox"/> Reviewed outstanding Special Assessments and due dates **Levied by Board as deemed necessary to support expenditures outside of our annual budget and fund our reserves **Due annually at date determined when levied **Mail to: Address above
<input type="checkbox"/> Reviewed Common Area Rules (close restrooms & pool upon exit, party room, kitchen, workout room, etc.)	<input type="checkbox"/> Reviewed Trash Disposal **Household trash only - no contractor's debris, building materials, furniture, or TVs - large trash must be disposed of at the owner's expense **No recycling **Cardboard too large for chute may be left in trash rooms (no pizza boxes - cut up and put in trash)
<input type="checkbox"/> Reviewed Pet Policy No Pets ESA/Service Animal Policy	<input type="checkbox"/> Reviewed bulletin board in lobby Board Member and vendor contact information
<input type="checkbox"/> Provided front door key(s) to the office For emergency entry	<input type="checkbox"/> Reviewed monthly pest control procedures

Internet

- Received 2 TV boxes, power supplies, and 2 TV remotes for building-provided Direct TV service
- Received modem & power supply (small black box labeled with unit number and 10GTEK)
- IF you received router, be sure to get the WIFI name and password
- IF you need help with Internet setup, contact Steve Bloom (631) 258-9243

Website

- Reviewed [Valiant House website](#) and Residents-only access to **Neigrs** via website and app
 - Consented to electronic communications for official VH communications (such as voting and budget docs)
 - Consented to publishing email address, phone number, call box number & parking space in Neigrs and sharing with building
 - Email address/phone number to use for Neigrs: _____
 - IF you need help with Neigrs, contact Karen Goldstein (317) 457-1894

[Valiant House Rules and Regulations](#) Received (digitally) and Reviewed by: _____

Owner/tenant signature

Screened By _____ on behalf of the Board of Directors of the Condominium Association of the Valiant House, Inc.

cc: Valiant House Secretary & Treasurer